

Tails Of Gloucester

In home pet care for all animals large or small.

Service Agreement

1. General:

This agreement is made this _____ day of _____ 2008 between

Client's Name: _____ (*CLIENT*)

Client's Address _____

City _____ Zip Code _____

Home Phone _____ Cell Phone _____

Work Phone _____

Email Address _____

And Tails of Gloucester, a sole proprietorship owned and operated by Deborah Ball. Tails of Gloucester agrees to provide pet-sitting services at *CLIENT*'s address for a fee of _____.

2. Continuing Obligation:

It is understood and agreed between *CLIENT* and Tails of Gloucester that this agreement contemplates that *CLIENT* will be in need of Tails of Gloucester services from time to time in the future, and it is further understood and agreed that the obligations and covenants contained herein shall apply to each provision of services in the future, without the need of entering into another agreement, unless altered in writing and signed by the parties herein. A new agreement must be executed if *CLIENT* moves. Future "blanket" rate changes within the same geographic pricing area may affect the rate listed above. *CLIENT* will be notified of any price changes prior to new bookings by mail, phone, or e-mail as appropriate.

3. Pet Information:

CLIENT requests the services to include the care for the following pets:

Pet 1:

Name: _____ Species _____ Breed _____

Age: _____ Sex: _____ Birthday: _____ Color: _____

Medicines: _____ Food amt: _____

Special Instructions: _____

Aggressive History (Y/N) _____ Client Initials _____

Other:

Food and water bowl/s location: _____

Food and treat/s location: _____

Leash/s location: _____

Litter box location: _____

Trash pick-up day: _____

Rotate lights? No ___ Yes ___ Which ones? _____

Rotate window coverings? No ___ Yes ___ Which ones? _____

Water plants? No ___ Yes ___ Location: _____

Bring in mail and newspapers? No ___ Yes ___ Place where? _____

Misc. Instructions: _____

How did you hear about T of G ? _____

Client Initials _____

4. Terms of Service:

Deborah Ball, owner of Tails of Gloucester, will perform most services. During excessively busy times a qualified agent of Tails of Gloucester may perform some services. In the event of personal emergency or illness of Deborah Ball, *CLIENT* authorizes Deborah Ball to arrange for another qualified person to fulfill responsibilities as set forth in this contract.

In the event of inclement weather or natural disaster, Tails of Gloucester is entrusted to use best judgment in caring for pet(s) and home (unless instructed by *CLIENT* to do otherwise in writing). If circumstances beyond the control of Tails of Gloucester prohibit them from following instructions, Tails of Gloucester will be held harmless for consequences related to such decisions.

Tails of Gloucester agrees to provide the services stated in this contract in a reliable, caring and trustworthy manner. In consideration of these services and as an express condition thereof, *CLIENT* expressly waives and relinquishes any and all claims against Tails of Gloucester except those arising from gross negligence or willful misconduct on the part of Tails of Gloucester.

All food and supplies will be provided by *CLIENT*. Tails of Gloucester reserves the right to purchase additional food and/or supplies for animal(s) if needed. *CLIENT* agrees to reimburse Tails of Gloucester for additional food and/or supplies, as well as additional time spent obtaining such.

If *CLIENT* enlists home services or pet sitting services of others (ex: friends, neighbors, relatives, house cleaners, etc.) in addition to the services provided by Tails of Gloucester during the same time period Tails of Gloucester is scheduled to perform such services, Tails of Gloucester can not be held liable for the negligence of others in regards to pet(s), home or property.

Tails of Gloucester can not be held liable for the disappearance, injury or death of pet(s) that are left outside unattended at *CLIENTS* request. It is the *CLIENT'S* responsibility to ensure all fences and gates are in good condition and/or working order and "escape proof" for all dogs. Tails of Gloucester will not be responsible for any fines incurred by escaping pet(s).

Tails of Gloucester can not be held liable for damage to *CLIENT'S* home or property done by their pet(s), or held liable for any complication to the pet(s), between scheduled visits or when not in direct attendance by Tails of Gloucester.

All dogs, cats and ferrets must be vaccinated for rabies.

5. Insurance

Tails of Gloucester is fully insured .Documentation of such will be provided upon request.

Tails of Gloucester is bonded. Documentation of such will be provided upon request.

6. References

Tails of Gloucester will provide references upon request.

Client Initials _____

7. Security Issues

It is also hereby agreed that Tails of Gloucester will retain keys and any necessary access codes, properly secured, to *CLIENT*'s property until such time as *CLIENT* wishes the return of said keys and access codes. No additional fees will be incurred by *CLIENT* for the return or replacement of said keys, HOWEVER there will be a pick-up fee of \$5.00 if Tails of Gloucester must pick up the keys before the next service session. Keys will ONLY be returned in person to *CLIENT*, or *CLIENT*'s authorized representative.

Please list other persons who hold keys to *CLIENT*'s residence:

Name: _____ Phone: _____

Name: _____ Phone: _____

Instructions for security systems: (In code): _____ (Out code): _____

System location: _____ Password: _____

Cancellation code: _____

Tails of Gloucester makes no guarantees about the security of your home when not in direct attendance by an agent of Tails of Gloucester and therefore can not be held liable.

8. Emergency Information

In the event of an emergency involving the health of any animal being cared for by Tails of Gloucester, *CLIENT* hereby authorizes Tails of Gloucester to seek veterinary care for *CLIENT*'s animal(s) as Tails of Gloucester deems necessary. *CLIENT* further authorizes Tails of Gloucester to incur veterinary costs in the name of *CLIENT*. *CLIENT* agrees to indemnify and hold harmless Tails of Gloucester from any liability arising from such veterinary charges or veterinary care. Every attempt will be made to contact *CLIENT* prior to seeking such care. In the event of an emergency, Tails of Gloucester will impose an additional fee of 50.00 to take animal to any vet in Gloucester County, Middlesex, Matthews and West Point and \$100.00 into Yorktown.

In the case of emergency, Tails of Gloucester may contact any or all of the following as needed:

Veterinarian:

Name: _____ Phone: _____

Address: _____

Emergency Contact

Name: _____ Phone: _____

Address: _____

Client Initials _____

9. Additional Information and Terms

Tails of Gloucester will continue its services until notification of *CLIENT*, or persons authorized by *CLIENT*, regardless of time of day. The per visit charge(s) stated above will be incurred by *CLIENT* and will be due **NOW** for new clients. For future services, full payment will be due on first scheduled visit to *CLIENT*'s home. Payments made by cash or check only. Please make checks payable to Tails of Gloucester. A \$25.00 returned check fee will apply.

It is also understood that all fees paid are non-refundable. If a *CLIENT* returns home early, Tails of Gloucester must be notified before making the next scheduled visit. If this is done, all remaining visits will be used as credit toward future services. If *CLIENT* returns home early and does not notify Tails of Gloucester, and Tails of Gloucester makes the next scheduled visit, it is understood by *CLIENT* that monies paid for that visit will be forfeited. If the *CLIENT* extends their trip and needs additional visits, Tails of Gloucester must be notified of additional visits needed. The additional fees must be paid upon *CLIENT'S* return.. Any balance remaining unpaid will incur a \$25.00 late fee for every 30 day period that balance is not paid in full. In addition, the following holidays will have an additional fee of \$5.00 added to the bill: **New Years Day, Easter Sunday, Memorial Day, Independence Day, Labor Day, Thanksgiving Day and Christmas Day.**

CLIENT will be held responsible for any and all legal fees incurred for the direct purpose of enforcing this agreement.

Tails of Gloucester reserves the right to accept or decline a *CLIENTS* request for service at any time.

CLIENT and Tails of Gloucester have duly executed this Agreement as of the day and year first above written.

CLIENT: _____ Date _____

CLIENT (Printed) _____

PET SITTER: _____ Date _____

PET SITTER (Printed) _____

For office use only:

Directions to Client's home:

